

**Town Center at Palm Coast
Community Development District**

Board of Supervisors

David R. Root, Chairman
Jeffrey Douglas, Vice Chairman
Frances Estrada, Assistant Secretary
VACANT, Assistant Secretary
VACANT, Assistant Secretary

Bob Koncar, District Manager
Michael Chiumento III, District Counsel
Robert Gaylord, District Engineer
Clint Smith, Field Services Manager

Regular Meeting Agenda

Friday, November 11, 2022 – 10:00 a.m.

Call in Information: 646-838-1601

Conference ID: 416-919-844#

1. Roll Call
2. Audience Comments
3. Approval of the Minutes of the September 2, 2022 Meeting
4. District Manager's Report
 - A. Discussion of Vacant Seats
 - B. Discussion of Cost to Digitize the Records
 - C. Approval of FY 2022 Audit Engagement Letter
 - D. Motion Assigning Fund Balance for FY 2022
 - E. Interlocal Agreement between the City and TCPC CDD – Increase in Rates for Law Enforcement Services
 - F. Discussion of Landscape Contract
5. Attorney's Report
6. Engineering and Maintenance Report
 - A. Proposal from Palmetto Electric, Inc. to Repair and Replace Landscape Lighting at Entrance Signs and Roundabouts
 - B. Discussion on Maintenance of FPL Drainage Ditch
 - C. Landscape Maintenance Extension Proposal from VerdeGo Landscape
 - D. Town Center Landscape Maintenance Summary Report
7. Supervisors' Requests
8. Acceptance of September 2022 Financial Statements and Approval of the Check Register and Invoices for August through September 2022
9. Adjournment

NOTE: The next tentative meeting is set for January 20, 2023 at 10:00 a.m. **If you require an agenda package, please contact bob.koncar@inframark.com**

District Office:
Inframark, Community Management Services
210 N University Drive
Suite 702
Coral Springs, Florida 33071
954-603-0033

Meeting Location:
Hilton Garden Inn Palm Coast/Town Center
55 Town Center Boulevard
Palm Coast, Florida 32164